

Deposit:

A deposit of £20 per person is required when arranging bookings. All courses should be paid in full two weeks prior to the course date.

Cancellation:

In the event of a cancellation due to severe weather, we will either make every effort to reschedule the day to a mutually convenient day or offer you a full refund, including your deposit.

Locations:

These workshops are based close to the River Ness near the centre of town.

Payments:

All payments should be made by Bank Transfer. **Please use your Full Name as your reference so that your booking form can be matched with your payment.**

Please use the following details for payments by Bank Transfer:

Account Name: Angus Mackie
Sort Code: 83-19-01
Account Number: 00205732

Emergency Contact Details:

Please provide the name and phone number of the person to contact in case of emergency.

Name of emergency contact	
Phone number of emergency contact	

Medical issues:

Please provide details of any medical issues (including allergies) that you think we need to be aware of.

Insurance:

Angus Mackie has insurance for public liability for £5million. No other insurance has been arranged for you, and Angus Mackie cannot take any other liability for yourself or your belongings. You are advised to arrange your own personal insurance if you feel you require this.

Declaration:

I understand the nature of the activities I will be participating in, and the need to act safely and responsibly at all times, particularly during darkness hours. I have read and understood the Contract Terms and Conditions attached to this Booking Form and acknowledge the extent and limitations of the insurance cover provided by Angus Mackie. I have read and understood the disclaimer on this form, and hereby declare that the information I have provided is correct and that nothing has been withheld.

Name _____

Signed _____

Date _____

If you would like to be added to the Scotland360° occasional newsletter, please add your email address here:

I give my consent to Scotland360° photography to store my data in accordance with its Privacy Policy.

Please complete the booking form above, completing all details, sign and return with your BACS confirmation to:

Angus Mackie, Scotland360°, Birchmill House, Culbokie, Dingwall, IV7 8JH

Email: angus@scotland360.co.uk

Web: www.scotland360.co.uk

Contract Terms and Conditions

The following terms and conditions shall apply in respect of all photographic workshop bookings made through Scotland360° Photography and will form the basis of your contract with Angus Mackie.

1. This Contract is entered into by Angus Mackie of Scotland360° Photography and the Client. Scotland360° Photography's contact details are as follows:

Angus Mackie
Scotland360° Photography
Birchmill House
Culbokie
Dingwall
Ross-shire
IV7 8JH

Email: angus@scotland360.co.uk

Mobile: +44 (0)7780 787034

Landline: +44 (0)1349 877032

2. This contract is accompanied by a completed "Workshop Booking Form", which shall be read in conjunction with and shall form an integral part of this Contract.

Fees

3. The retainer fee and total fee payable shall be dependent upon the workshop package selected by the Client in completing the Workshop Booking Form, which details the fees payable for each booking option. The Client is required to select one of the listed packages at the time of making the booking.

4. The fee arrangements for the Low Light Photography workshop are as follows:

a. At the time of booking, the Client shall pay a retainer fee of £20, in return for which Scotland360° Photography shall reserve a place for the Client on the selected workshop. A confirmation email will be sent to the Client by Scotland360° Photography with confirmation of details. The retainer fee is non-refundable and is

not transferable to any other date. The retainer fee shall constitute the first instalment of the total fee payable to Scotland360° Photography, and shall reduce the outstanding amount of the total fee owed by the Client to Scotland360° Photography accordingly.

b. Two (2) weeks before the workshop start date, the Client shall pay the outstanding amount of the total fee in full.

c. If the Client is booking within two (2) weeks of the workshop start date, full payment will be required at the time of booking.

5. If the Client does not make payment as it falls due in accordance with the terms of Clauses 3 and 4 above, Scotland360° Photography reserves the right to cancel the booking, terminate this Contract and retain the non-refundable retainer fee.

6. Payments can be made by bank transfer and cash - bank transfer is the preferred means of payment:

Account Name: Angus Mackie

Sort Code: 83-19-01

Account Number: 00200978

Reference: Please use your **Full Name** as your reference so that your booking form can be matched with your payment.

Cancellation by the Client

7. Should the Client need to cancel a workshop booking, then it is their sole responsibility to do so in writing or by email. The Client must ensure that this instruction has been received by Scotland360° Photography. Scotland360° Photography will personally contact the Client to discuss the cancellation and send confirmation of the details received.

8. All reasonable efforts will be made to re-allocate any cancelled workshop places. If the Client's cancelled place is filled, then any monies paid by the Client shall be fully re-funded by Scotland360° Photography, minus the retainer fee.

9. Where a partial or full refund is to be provided by Scotland360° Photography, the total amount due shall be returned to the Client, minus the retainer fee and any fees incurred by using an online processor such as Paypal or bank transfer.

10. Workshop bookings are non-transferable between participants and/or workshops.

11. If the Client fails to arrive at the designated meeting place at the workshop start time, this will be treated as a cancellation by the Client and no refund will be provided by Scotland360° Photography.

Description of Services

12. Scotland360° Photography will provide photographic tuition as outlined in the relevant workshop package. The workshop package selected is described on the price list in effect at the date this Contract is signed.

13. Scotland360° Photography reserves the right to change the workshop itinerary due to altered circumstances and conditions. Scotland360° Photography will make alternative arrangements as required but no refunds will be given for services or locations that are not utilised as a result.

Limitation of Liability

14. If Scotland360° Photography is unable to operate the Client's chosen workshop due to any circumstances beyond Scotland360° Photography's reasonable control, including (without limitation) natural disasters, civil unrest, force majeure, injury, sickness or technical difficulties, all reasonable efforts will be made by Scotland360° Photography to arrange an alternative date to the reasonable satisfaction of the Client, although this cannot be guaranteed. Scotland360° Photography shall have no further liability to the Clients for any additional losses, costs or expenses incurred as a result of any inability to attend under this Clause.

15. If Scotland360° Photography is unable to operate the Client's chosen workshop due to any circumstances beyond Scotland360° Photography's reasonable control, Scotland360° Photography's liability shall be limited to a full refund of monies paid.

16. Scotland360° Photography's workshops can involve travel in remote areas where amenities and medical facilities are not readily available. All reasonable efforts will be made by Scotland360° Photography to ensure the Client's safety and well-being;

however, it is a fundamental condition of booking that the Client accepts the risks and hazards involved in visiting roadside locations, remote areas and rugged terrain.

17. Due to the adventurous nature of some workshops, the Client must at all times agree to comply with the decisions taken by Angus Mackie of Scotland360° Photography.

18. It is recommended that all participants be fully insured for the duration of workshops. Participants are responsible for arranging their own insurance. It is recommended that this covers medical expenses, injury, death and repatriation. It is advisable that the Client also has cancellation and curtailment in his or her insurance policy. It is also advisable that the Client should be insured against loss or damage to baggage and personal possessions, including all photographic equipment.

19. Scotland360° Photography will not accept liability for death, bodily injury or illness incurred on the Client's chosen workshop. Furthermore, Scotland360° Photography will not accept responsibility for lack of fitness, carelessness, negligence or lack of punctuality attributable to the Client.

20. If the Client has a disability or illness, he or she should inform Scotland360° Photography at the time of booking so that Scotland360° Photography can provide advice on the suitability of the workshop.

21. Personal items, valuables and baggage, including photographic equipment, remain the responsibility of the Client at all times. Scotland360° Photography will not accept responsibility for any loss of personal items, valuables or baggage, including photographic equipment, during the Client's chosen workshop.

22. By entering into this Contract, the Client accepts responsibility for any equipment loaned to the Client by Scotland360° Photography during the Client's chosen workshop, and the Client must pay for any loss or damage caused to this equipment whilst in his or her possession.

23. It is the Client's own responsibility to make travel arrangements to workshop starting points. Scotland360° Photography cannot take responsibility for any travel delays encountered by the Client.

24. Scotland360° Photography is unable to accept bookings from persons under eighteen (18) years of age.

Dispute

25. Any complaints regarding the Client's chosen workshop should be made in writing within fourteen (14) days of the workshop end date to Scotland360° Photography, Birchmill House, Culbokie, Dingwall, Ross-shire, IV7 8JH or by email to angus@scotland360.co.uk. Scotland360° Photography will endeavour to respond within seven (7) days.

26. The Law of Scotland shall apply in the unlikely event of a dispute arising. If the dispute cannot be resolved directly between Scotland360° Photography and the Client within six (6) weeks of written intimation of the dispute, both Scotland360° Photography and the Client shall attempt to settle the dispute by mediation. A Mediator will be selected with the assistance of the Law Society of Scotland. If mediation is unsuccessful, the Sheriff Court in Inverness shall have jurisdiction.

Privacy

27. Scotland360° Photography will store the Client's details on a private internal database. These details will not be made available to companies or individuals outwith Scotland360° Photography.

Digital Agreement

28. By completing this online form, the Client hereby agrees to enter into a contract with Scotland360° Photography as detailed above. Any person making a workshop booking on behalf of others accepts that all persons covered by the booking are bound by this Contract and terms and conditions. This Contract is subject to normal terms and conditions as a written contract would be.

Angus Mackie, Scotland360°

Tel: +44 (0) 7780 787034

Email: angus@scotland360.co.uk

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